

## **JOB DESCRIPTION**

**Post title:** Faculty Leader – Maths

**Grade/salary:** TLR 1b

**Reports to:** Vice Principal

**Position:** Full time

### **Job purpose/key responsibilities:**

- To lead and manage the Faculty, thereby ensuring that all students and team members adhere to the school's values and policies and that all students taught within the faculty are given opportunities to maximise their potential.
- To provide high quality teaching and assessments for all students studying within the faculty.

The role will include leading, managing, monitoring and evaluating development, improvement and implementation of policy and strategy in the following areas:-

- Resources
- Teaching and Learning
- Attainment and progress of all with a focus on vulnerable groups
- Website and communication with parents
- Rewards and Sanctions
- Targets at faculty and student level
- Behaviour and safety
- Effective teams
- Curriculum and grouping of students.
- PIPs and PEPs
- Quality Assurance including a team SEF
- Planning

### **Duties:**

The post holder will be required to exercise his/her professional skills and judgements to carry out, in a collaborative manner, the professional duties set out below:

- Lead the development, improvement, effectiveness and efficiency of all areas within the role
- Create an appropriate vision, provide clear direction, empower and enable others and develop awareness of the 'big picture' as portrayed by national, local and whole school agendas.
- Model good practice and motivate others through supporting, coaching, guiding, challenging and valuing their contributions
- Provide leadership and line management to those for whom the post holder has responsibility in respect of their performance
- Evaluate the quality of the work and its impact upon the development, progress and performance of students
- Contribute to the professional development of those operating within areas specifically related to this role.
- Implementing rigorous and effective strategies for self review, planning and continuing professional development within the framework provided by whole school policy and the school's 'Infrastructure for School Improvement'
- Collaborate with colleagues in school and beyond to seek out best practice to continually raise standards

**Expectations and Values:**

The academy is committed to continuous learning and staff are expected to engage routinely in continuing professional learning and development. In common with all who work in the academy, the post holder will also be expected:

- To act as an ambassador for the academy by supporting our values and expectations of learning.
- To be a significant presence and role model for students and staff.
- To follow and enact where necessary all relevant policies, procedures and guidelines including those agreed by the trust.
- To contribute to academy development through team planning and review meetings
- To work within the framework of national legislation and in accordance with the provision of School Teachers Pay and Conditions and all National Professional Standards, The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of service.

**Additional:**

- All staff have a responsibility for providing and safeguarding the welfare of children and young person's s/he is responsible for or comes into contact with.
- The contents and allocation of particular responsibilities/duties may be amended after consultation from time to time as part of a broader structural review.
- The post holder may be required to attend, from time to time, training courses, conferences, seminars or other meetings as required by his/her own training needs and the needs of the service.
- DALP (Diverse Academies Learning Partnership) promotes the employment of disabled people and will make any adjustments considered reasonable to the above duties.

All employment requirements, rights and benefits comply with DALP (Diverse Academies Learning Partnership).

I accept the duties and responsibilities as outline above with effect from the date given

Signature ..... Date .....

Name (printed) .....

## PERSON SPECIFICATION

The following qualities are all deemed fundamental to the requirements of the post. The academy will, therefore, be seeking evidence of these in the selection process, which will include the application, interview(s) and references.

The academy is seeking to appoint highly skilled, dynamic, flexible and committed staff with the potential to help us realise our vision and strategic objectives. The appointing panel will, therefore, require sufficient evidence of ability and achievement in each of the following areas in order to make an appointment.

Category	Essential	Desirable	Evidence
<b>Qualifications</b>			
Qualified to teach and work in the UK	✓		App Form Interview References
Ability to teach ages 11-16	✓		
Ability to teach Post 16		✓	
Relevant Degree	✓		
<b>Experience, knowledge and understanding</b>			
Experience of raising attainment in a differentiated classroom environment	✓		App Form Interview References
Evidence of continually improving the teaching and learning of the subject through schemes of work and extra-curricular activities	✓		
Up to date knowledge in the curriculum area	✓		
Good knowledge of pedagogy	✓		
To be able to use ICT as a vehicle for effective learning and teaching	✓		
Understanding of the strategies needed to establish consistently high aspirations and standards of results and behaviour	✓		
<b>Personal attributes and qualities</b>			
Passion for the subject	✓		App Form Interview References
High expectations for accountability and consistency	✓		
Resilience, motivation and commitment to driving up standards of achievement	✓		
Motivation to continually improve standards and achieve excellence	✓		
Enthusiastic, confident, positive, self-motivated and determined	✓		
Excellent communication, planning, organisational, listening and time management skills	✓		
Effective and systematic behaviour management, with clear boundaries, sanctions, praise and recognition	✓		
Commitment to regular and on-going professional development and training to establish outstanding classroom practice	✓		
Readiness to reflect and self-evaluate, and the ability to change, develop and improve	✓		
Work well under pressure	✓		
Work effectively alone and as a part of a team	✓		
Commitment to the safeguarding and welfare of all students and providing equality of opportunity	✓		
Develop positive relationships and acts as a role model to staff and students	✓		
High levels of honesty and integrity	✓		

A sense of humour and desire to have fun	✓		
<b>Other</b>			
The post holder will be subject to an enhanced Disclosure & Barring Service check	✓		Interview Pre-employment checks
The post holder must be committed to safeguarding the welfare of children and to providing equality of opportunity	✓		