

Job Description

Post title: Classroom Teacher

Salary: MPS

Job purpose/key responsibilities:

- To undertake the teaching of designated students and associated duties according to the National Curriculum, other statutory curriculum requirements and within the framework of whole academy and faculty policies, local agreements and statutory regulations.
- To be responsible for the day-to-day planning, organisation and management of the class and the safety and welfare of the pupils, during on and off-site activities
- To promote the aims and objectives of the school and maintain its philosophy of education. To ensure that every child within the assigned class reaches their academic and social potential

Key tasks:

- **To inspire and captivate all pupils through exciting and engaging lessons, using technology and creative skills to develop pupil's knowledge and understanding in line with the school curriculum.**
- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning both inside and outside the classroom.
- To plan and prepare lessons in order to deliver the National Curriculum and beyond ensuring breadth and balance in all subjects.
- To record in planning and identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- To maintain good order and discipline among the pupils, safeguarding their health and safety.
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of marking in line with the policy, monitoring, assessment, record-keeping and reporting of and to children on their progress.
- To prepare appropriate records for the assessing and transferring pupils.
- To ensure effective use of support staff within the classroom, including parent helpers.
- To participate in staff meetings as required.
- Contribute to the development and co-ordination of a particular area of the curriculum.
- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional.
- To liaise with outside agencies when appropriate eg. Educational Psychologist.
- To continue professional development, maintaining a portfolio of training undertaken.

- To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.
- To support the Principal in promoting the ethos, vision and values of the school.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role.

Expectations and Values:

The academy is committed to continuous learning and staff are expected to engage routinely in continuing professional learning and development. In common with all who work in the academy, the post holder will also be expected:

- To act as an ambassador for the academy by supporting our values and expectations of learning.
- To be a significant presence and role model for students and staff.
- To follow and enact where necessary all relevant policies, procedures and guidelines including those agreed by the trust.
- To contribute to academy development through team planning and review meetings
- To work within the framework of national legislation and in accordance with the provision of School Teachers Pay and Conditions and all National Professional Standards, The Conditions of Service for School Teachers in England and Wales and with locally agreed conditions of service.

Additional:

- All staff have a responsibility for providing and safeguarding the welfare of children and young person's s/he is responsible for or comes into contact with.
- The contents and allocation of particular responsibilities/duties may be amended after consultation from time to time as part of a broader structural review.
- The post holder may be required to attend, from time to time, training courses, conferences, seminars or other meetings as required by his/her own training needs and the needs of the service.
- DALP (Diverse Academies Learning Partnership) promotes the employment of disabled people and will make any adjustments considered reasonable to the above duties.

All employment requirements, rights and benefits comply with DALP (Diverse Academies Learning Partnership).

I accept the duties and responsibilities as outline above with effect from the date given

Signature Date

Name (printed)

PERSON SPECIFICATION

The following qualities are all deemed fundamental to the requirements of the post. The academy will, therefore, be seeking evidence of these in the selection process, which will include the application, interview(s) and references.

The academy is seeking to appoint highly skilled, dynamic, flexible and committed staff with the potential to help us realise our vision and strategic objectives. The appointing panel will, therefore, require sufficient evidence of ability and achievement in each of the following areas in order to make an appointment.

Category	Essential	Desirable	Evidence
Qualifications			
Qualified to teach and work in the UK	✓		App Form Interview References
A broad Experience of either cultural training or activities	✓		
Degree or equivalent post graduate qualification in education	✓		
An interest in SEN, SEN experience or a SENCO qualification		✓	
Experience, knowledge and understanding			
A thorough up to date knowledge of the range of teaching, learning and behaviour management strategies and how to implement them effectively.	✓		App Form Interview References
Know how to use local, national and statistics to evaluate the effectiveness of teaching.		✓	
Actively seek knowledge to develop a personal toolkit with the aim of being an Outstanding practitioner.	✓		
Thorough knowledge and understanding of the National Curriculum.	✓		
Knowledge and understanding of the implications of equal opportunities, multicultural education and inclusion.	✓		
Be forthcoming with ideas to move the school on.		✓	
Seek knowledge and methods with which to enhance relations with parents and involve them in their child's learning		✓	
Knowledge of computer software relevant to and enhancing the school curriculum	✓		
Knowledge of computer software relevant to and enhancing the school curriculum	✓		
Know how to, and have the confidence to respond to the learning needs of children within every lesson, coming off plan as necessary	✓		
Personal attributes and qualities			
Ability to prepare and plan effectively.	✓		App Form

Good organisational skills	✓		Interview References
Resilience, motivation and commitment to driving up standards of achievement	✓		
Motivation to continually improve standards and achieve excellence	✓		
Enthusiastic, confident, positive, self-motivated and determined	✓		
Excellent communication, planning, organisational, listening and time management skills	✓		
Effective and systematic behaviour management, with clear boundaries, sanctions, praise and recognition	✓		
Commitment to regular and on-going professional development and training to establish outstanding classroom practice	✓		
Readiness to reflect and self-evaluate, and the ability to change, develop and improve	✓		
Work well under pressure	✓		
Work effectively alone and as a part of a team	✓		
Be passionate in your pursuit of new initiatives to support personalized learning and mastery opportunities for every child.		✓	
Develop positive relationships and acts as a role model to staff and students	✓		
High levels of honesty and integrity	✓		
Be excited by and confident in the prospect of future leadership opportunities.		✓	
Other			
The post holder will be subject to an enhanced Disclosure & Barring Service check	✓		Interview Pre- employment checks
The post holder must be committed to safeguarding the welfare of children and to providing equality of opportunity	✓		