



## AFTER SCHOOL PLAYWORKER

Required as soon as possible

Thank you very much for your enquiry about the post of After School Playworker at the Dunraven Educational Trust. We are looking to appoint an enthusiastic, team-focused individual with a child centered approach to join the Dunraven Primary Phase after school care.

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## DUNRAVEN SCHOOL OVERVIEW

The school's aim is "Excellence for All" and the school wish to appoint candidates of significant ability and enthusiasm, aware of and stimulated by the challenges and potential of a successful and diverse co-educational school and keen to share in the development of our All Through Provision. Recognition of our marked progress has been significant and our journey as a school is important to us. For example:

- In February 2011 we were designated as both a National Support School and a Leading Edge School.
- In August 2011, we converted to Academy status.
- In 2012 we began our development as an All Through School with children starting in Reception in September 2013.
- In summer 2013 our £20 million BSF programme was completed.
- In October 2014 we were judged as outstanding in all areas, including both Early Years and the Sixth Form, by Ofsted.
- In 2016 we were designated as a National Teaching School and an Academy Sponsor. The Dunraven Educational Trust was established.
- In September 2018, our Multi Academy Trust was formally set up with the integration of Van Gogh Primary, followed by Goldfinch Primary school on 1 January 2019.

If you are successful in your application, you will join a staff who are hard-working, committed, positive in outlook and dedicated to the achievement of our students. We offer:

- a high standard of professional practice, with bespoke in-house CPD provision, and affiliation to nationally recognised courses and providers;
- a supportive and collegiate environment, with regular staff social and sporting activities (such as yoga, football and House events);
- a culture of high trust and accountability that values creativity and innovation, leading practice locally and nationally in a range of fields.

Further details about the post and how to apply can be found here <https://dunraven.careers.eteach.com/>. We look forward to receiving your application.

The closing date for receipt of applications is **Noon on Friday 18 January 2019**

**Interviews will take place during the week commencing 21 January 2019**



## Job Description

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|------------------------|---|
| <b>Post:</b>           | <b>After School Club Playworker</b>   |
| <b>Responsible To:</b> | After School Club Manager   |
| <b>Grade:</b>          | NJC Spine Point 17 (actual gross pay is £8004.77, this is based on full time equivalent of £22,083) |
| <b>Hours of work:</b>  | 3-6pm daily (15 hrs/week)   |

### Main Purpose

To maintain effective after-hours provision which focuses on extending children's learning through play and enrichment. Delivery of varied activities for pupils to enjoy after school. To ensure that children learn how to make healthy food choices.

### Responsibilities:

- To safeguard children and ensure and promote their health & safety.
- Organising after-school activities in conjunction with other staff.
- Set up area before children arrive & with other staff, pack away at end of each session.
- Coordinate activities and games to interest and stimulate the children.
- Ensure positive relationships with children and families.
- Note any information passed on from parents and pass onto relevant professionals.
- Interact with children, discussions, playing a game or simply having a conversation on a one to one basis.
- Ensure a good balance between free choice of play and directed play when necessary
- Monitoring behaviour and ensure everybody is happy and content (any concerns should be shared with the relevant professionals).
- Ensure there is a good standard of behaviour in line with the school's behaviour policy.
- Bring any concerns to the attention of senior staff or parents.
- Communicate any relevant news or issues to others in the staff team.

### Skills & personal qualities required:

- Child centred.
- Good organisational & communication skills.
- Reliable.
- Professional & positive approach
- Patience & flexibility
- Resourceful, practical, good at problem solving.
- Hygiene certificate or willingness to obtain one.
- First- aid certificate or willingness to obtain one.



## Person Specification

### Experience

- Supervisory experience of working with children in a formal childcare setting.

### Qualifications and Training

- Five GCSEs with a minimum grade C or above in English and Mathematics, or equivalent qualifications or relevant experience.
- Willingness to attend school based training.
- Playwork or Childcare qualification at Level 2 or above is highly desirable

### Aptitudes and Abilities

- Ability to establish positive expectations of pupils' behaviour and a sensitivity to pupils' personal needs.
- Good creative skills in order to create a stimulating environment for children.
- Excellent interpersonal skills.
- Ability to manage some challenging behaviour from pupils.
- Ability to work under own initiative.
- Ability to handle confidential information with discretion.

### Knowledge

- Knowledge and understanding of the elements of healthy eating
- Knowledge of Health and Hygiene regulations.
- Understanding of basic First Aid procedures.
- Knowledge of school's Behaviour Management Policy and procedures.
- Knowledge of School's fire procedures.
- Good knowledge of Safeguarding procedures.

### Attitude and Motivation

- Self-motivated.
- Team player.
- A commitment to support the children to reach their full potential.

### Health and Safety

Work in compliance with the School's Health and Safety policies and under the Health and Safety at Work Act (1974), ensuring the safety of all parties with whom contact is made, such as members of the public, in premises or sites controlled by the school.

Ensure compliance of procedures are observed at all times under the provision of safe systems of work through safe and healthy environment and including such information, training instruction and supervision as necessary to accomplish those goals.

### Equal Opportunities

Take responsibility, appropriate to the post for tackling racism and promoting good race, ethnic and community relations.



Dunraven is a non-smoking environment. Dunraven School is committed to the safety and protection of its students. A satisfactory enhanced DBS check is a condition of employment for all employees.