

GLF Schools - Job Description  
Swimming Teacher

Job Title	Swimming Teacher	Job Reference	
Location	Cheam	Travel Required	No
<b>Core purpose</b>			
<p>The Swimming Instructor role will undertake duties in providing swimming instruction to children with a wide range of abilities and needs, and to ensure their health and safety.</p>			
<b>Key accountabilities</b>			
<ul style="list-style-type: none"> <li>• To teach swimmers / individuals of all abilities and help them achieve the aims required of the Swim England standards and the National Curriculum, and to do so in a safe and encouraging manner</li> <li>• To positively contribute to the school staff team</li> <li>• To be a positive role model, creating a supportive environment to encourage swimmers to participate</li> <li>• To maintain records of children's progress and achievement</li> <li>• To develop and implement session plans in line with school policies and procedures to ensure high quality instruction</li> <li>• To ensure all swimmers feel challenged during their weekly lesson and receive positive feedback</li> <li>• To maintain high standards of behaviour so that children are engaged during their lessons, learn effectively and are safe in and around the swimming pool</li> <li>• To support out of hours activities ie. swimming galas and competitions as required</li> </ul>			
<b>Other</b>			
<ul style="list-style-type: none"> <li>• To set up and put away any equipment for lessons</li> <li>• To undertake water chemistry tests as required</li> <li>• To complete cleaning tasks to maintain site hygiene as required</li> <li>• To administer first aid if required</li> <li>• To implement the emergency action plan in the event of an emergency</li> <li>• To follow and implement procedures from the Normal Operating Procedure</li> <li>• To promote and safeguard the welfare of children, young and vulnerable people that you are responsible for, or come into contact with</li> <li>• To liaise with parents and staff as appropriate</li> <li>• To maintain confidentiality inside and outside the workplace</li> </ul> <p>The employee may be called upon to perform other duties that the Head Teacher considers reasonable, that are commensurate with the grading and designation of the post.</p>			
<b>Accountability</b>			
<ul style="list-style-type: none"> <li>• Accountable to the Headteacher</li> <li>• GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work that</li> </ul>			

is not specified in the job profile, but which is within the remit of the duties and responsibilities.

### Safeguarding

GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under-represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.